

PAYMENT

Applicants must pay the required course fee through Crossed Demand Draft drawn on SBI / Syndicate Bank in favour of Director, DDCE, Utkal University payable at Bhubaneswar . Consult the respective pages relating to the courses for fees and installment structure.

One must write clearly one's Name, Address, Purpose of payment and Enrolment Number (after allotment) on the reverse side of the Draft. All are advised to retain photocopies of the draft, counter foil issued by Bank for Draft as those would be required for settling discrepancy in future. This instruction must be followed. Subsequent installments / annual payments are to be made as per schedule.

At the Time of Admission separate Bank Drafts are to be deposited for Course Fees, Examination Fees, Corpus and SSDC Fees.

One may also make payment through NEFT from any Bank. However care must be taken to deposit fees in the correct Account Number, DDCE would not bear any responsibility for refund of any amount if it is incorrectly deposited. Further no fund / deposit can be transferred from one account to another. Immediately after deposit you have to inform DDCE about the deposit through our website www.ddceutkal.org. You are required to fill the on-line deposit details.

Follow the following Steps

1. Walk into any Bank with NEFT facility under Core Banking System.
2. Write your Name and your DDCE Enrolment No. in the deposit form and fill other details of the deposit form. In case you are depositing Rs.500/- toward cost of application form you need not write your Enrolment No.
3. Make the NEFT deposit from any bank. Deposit in correct Account No. as follows :

Types of Deposit	Bank Account No.	IFSC Code No.	Beneficiary
BA / B.Com. / MA / MSW / M.Com. Course Fee	80152200000082	Syndicate Bank, DDCE Building Branch SYNB0008015	General Course Fees, DDCE
MBA / IMBA / BBA / P.G. Diploma Mgt./ P. G. Diploma in Banking & Insurance Mgt. / MCA / Lateral MCA Course Fee	80152200004129		SFS Course Fees, DDCE
Certificate / Diploma NGO Mgt. Course Fee	80152010000254		NGO Management, DDCE
Examination Fee	80152200004409		University Exam. Fees, DDCE
Corpus Fund	80152200008275		Corpus Fund, DDCE
Soft Skill Development Cell	80162200012544		SSDC, DDCE
Application Form	80152200004413		Forms & Entrance Test

Collect the NEFT Deposit Reference Number from the Bank.

1. Visit Electronics Deposit Page of our website www.ddceutkal.org to fill the form.

Take a print out and sign the same. Without this your deposit would not be accounted for.

Send it to Director, DDCE, Utkal University, Bhubaneswar, 751007 by Regd. Post.

You should retain a copy for future reference.